

The Dance Artist's Basic Agreement

Windsor Dance eXperience Inc., Windsor Established 2003

1572265 ONT INC

Month_____ Day_____ Year_____

Whereas, the Management & the Dancers of the Windsor Dance Experience, Windsor dance theatre company, believes that it would be in the interest of both parties to write down certain rules, regulations & conditions under which the Company will operate &

Whereas, both parties agree that the only purpose of this agreement is the enhancement of Windsor Dance Theatre, Windsor & the achievement of providing high quality dance entertainment & educational programs for the broadest number of people in Windsor & the Province & the County &

Whereas the dancer/artist is subject to the financial circumstances of Windsor Dance Experience & rehearsal, performance & personal needs (rent, insurance, costumes, etc.)

These are the rules and regulations set forth:

Windsor Dance Experience Inc. (hereinafter called the Company) & dancers of Windsor Dance Experience (hereinafter called the Artist) agree that the provisions of the Agreement shall apply to all Artists accepted as dancers in the Company, unless otherwise noted within. This Agreement made, executed & delivered in the City of Windsor, County of Essex & the Province of Ontario, this_____ day of_____ year _____ by and between Windsor Dance Experience & the dancers of Windsor Dance Experience Inc. covering the period from Jan 2019 through June 2019.

Insurance

The Company will carry a liability insurance policy of \$2,000,000.00 to cover Artists against injury & accidents during rehearsal or performances as well as to protect the property owned by the Company.

Costumes and Accessories

The Company agrees to supply costumes whenever possible. All costumes supplied by The Company are property of Windsor Dance eXperience and must be returned to The Company at the close of the last performance in good condition. The Artist is expected to take extreme care in their costumes. This includes putting it away neatly when not in use, and letting the costume mistress know when there is a problem with the costume. The Artist must refrain from eating and smoking when in costume.

Working Conditions and Standards

The Company shall provide the minimum rehearsal & performance conditions.

1. Floors of rehearsal & performance space shall be resilient and non-slippery. The Company shall use reasonable effort to ensure all performance spaces are safe & clean.
2. The Company shall use reasonable effort to make all backstage areas safe for the Artists. This includes adequate lighting of all crossover passages & clear markings of all sudden drop offs due to elevated areas.
3. The Company shall make reasonable efforts to ensure adequate ventilation of all rehearsal & performance spaces.
4. The Company shall guarantee the safety of the Artist to the best of the Company's ability. If the Artist is required to assume an added risk for a performance, the Company shall make reasonable efforts to minimize risk of injury to the Artist.
5. The Company shall make reasonable efforts to maintain adequate security in all rehearsal & performance spaces.

6. Reasonable effort shall be made that the studio, lounge area & other areas over which the Company has control or authority, are maintained with a proper degree of cleanliness.
7. All smoking shall be prohibited in all rehearsal & performance spaces.

Rehearsal

The Artist may be required to rehearse a maximum of 12 extra hours per week on which there are no performances scheduled, Monday through Saturday, as well as the regular 3 hours on Saturday or 2 hours on Monday. Occasionally, overtime will be scheduled Saturday. Rehearsals shall be subject to the following regulations:

1. There may be a maximum of 2 consecutive hours of rehearsal without a break of at least 5 min.
2. Tentative rehearsal schedules shall be posted not less than 7 days in advance.
3. Emergency rehearsals & services may be scheduled not less than 2 hours in advance.
4. An Artist is exempt from rehearsal because of employment, illness, injury, or family matters when/if notice has been given 24 hours in advance & has been cleared by the Artistic Director.
5. An Artist is exempt from a rehearsal because of vacation when/if notice has been given 2 weeks in advance and has been cleared by the Artistic Director. No absence will be tolerated during the two weeks prior to showtime.
6. Unreported absences and repeated tardiness will result in possible loss of role without notice.
7. The Company has a zero tolerance policy when it comes to alcohol or illegal drugs. Any Artist coming to rehearsal under the influence shall be immediately dismissed for the safety of themselves and any dancer they may be partnered with.
8. Visitors are not permitted during rehearsal unless cleared by the Director and/or Choreographer.
9. The Artist shall provide their own proper attire for rehearsal which always includes a bodysuit in acceptable uniform colours (black, grey, and white) and shoes.
10. The Artist is expected to follow instructions and handle him/herself in a safe manner. The Company is not responsible for any injury occurring during horseplay.
11. For safety reasons jewelry and/or accessories are not permitted during rehearsal. Hair must be tied back, off the face and neck.
12. No cell phones are permitted in the studio area.
13. All Artists shall follow a three strike policy. Each time an Artist receives an unexplained late or absence, is tardy with membership fees, or breaks the contract in any way, they will receive a strike. After three strikes the Artist may be asked to leave the Company. The Artist must attend a minimum of 60% of required rehearsals regardless if advance notice has been given for absences. If attendance becomes an issue, this may result in loss of role as per the discretion of the Artistic Director.

Performances

1. There could be a maximum of 2 major performances in a period of a year and 3 variety shows.
2. An interval of not less than 12 hours shall be allowed between the end of one day's service and the commencement of the following day's activities as defined by curtain down on one performance to curtain up of the next performance.
3. A tentative casting notice shall be posted before rehearsal begins. Notice of understudies shall be posted 2 weeks after the beginning of the rehearsal period. A final casting may be posted no later than 2 weeks prior to the opening performance.
4. Visitors are at no time permitted in the backstage area without an identifying badge or the permission of the Stage Manager, Director and/or Artistic Director.

Membership Duties

1. Artists are expected to conduct themselves in a professional manner at all times.
2. Artists are expected to treat their part as their own and memorize it as quickly as possible even if it means practicing on their own time.

3. The Artist is expected to participate in the fundraising program or be charged the fee of \$75.
4. The Artist will provide funds for their uniform shirt to be worn at special events and tech rehearsal day.
5. The Artist is expected to partake in the poster run involving the major production(s).
6. The Artist is responsible for their own transportation to and from rehearsals and performances.
7. Each Artist will maintain a strictly professional relationship in regards to other members and Artists within the Company.
8. The Artist is expected to sell a set number of tickets for each performance as well as put down a \$100 deposit for 5 tickets to be received as soon as they are on sale.
9. The Artist is expected to help with the best of their ability in at least one aspect of production regarding set, props, costumes, Advertising, Fundraising, etc. for 10 hrs throughout the season
10. The Artist will make themselves available on all dress rehearsals and performances pertaining to their production. The Dates the Artist must keep available are; May 22nd – June 2nd.

Talent Release

The Artist agrees to grant Windsor Dance Experience, its agents and/or successors, the rights to use or publish the Artist’s name, picture, portrait, or likeness in advertising, promotions, or publicity of Windsor Dance Experience.

Outside Engagements

It is the sole responsibility of the Artist to organize his/her schedule of outside activities to prevent any interference with scheduled rehearsals or performances. Any activity that conflicts or interferes with the Company’s activities must be cleared by the Artistic Director, the Choreographer & the Director. If the Artist cannot comply by the rehearsal schedule or performance schedule, he/she will be immediately replaced.

If any violation of this contract occurs, the Company reserves the right to take action up to and including loss of role and position in the Company.

You are now a cast member of : Journey into the Amazon

Your rehearsal times are: Mon. (6-9pm), Wed. (6-9pm), Fri. (6-9pm) or Sat. (11:15am-2:15pm)

Your member fees are to be paid in one lump sum on Feb. 2nd or on the 1st Saturday of every month in the amount of \$115 to the Treasurer. If fees are late, an extra \$5 will be added to the total balance due unless otherwise cleared by the Treasurer. Financial assistance is available if you qualify – please see the President or Vice-President for more information.

Contact Names & Telephone Numbers

Artistic Director Tiffany C. Wentzell phone (519) 253-2466 cell (519) 995-8415
 Dancer Manager Jessica Charron phone (519) 257-9654
 Dancer Rep Serena Maniaci phone (226) 345-0735

Name (please print) _____ D.O.B. _____
 Address _____ City _____ P.C. _____
 Telephone (home) _____ Other _____
 E-mail _____

I have read and agree with the terms above in the Dancer Artist’s Basic Agreement

 Signature

 Guardian (if under 16)