

What can you do?



Dancer Name: _____

Guardian Name: _____

Relationship: _____

Phone #: _____ Email: _____

Every member or parent / guardian is responsible for donating a minimum of 10 volunteer hours. Please select a minimum of one (1) box. A representative will be in contact regarding below selections.

Role	Description
<input type="checkbox"/> Backstage Crew	Dress and supervise backstage for Juniors.
<input type="checkbox"/> Cleaning	Make sure the building is clean and stocked before and after scheduled dance days. This includes, but is not limited to, emptying garbage & recycling, stocking paper products, picking up garbage, sweeping, vacuuming, and mopping.
<input type="checkbox"/> Costumes	Assist Costume Department in creating costumes for the production. This includes, but is not limited to, hand sewing, gluing, ironing, fabric painting, and machine sewing. Work can be done at home or at the space.
<input type="checkbox"/> Development	Help obtain sponsorships, grants, and donations. Duties include, but are not limited to, stuffing envelopes, making call backs with a script, and promoting the school shows.
<input type="checkbox"/> Donations	Every \$15 in donations is allotted one (1) volunteer hour. Check the white board for suggestions on what is needed.
<input type="checkbox"/> Facility Manager	Organize repairs at the studio. For example: Internet, heating / cooling, walls & fixtures, burned out lights, outdoor banner, etc. Also, organize the locking and unlocking of the facility for studio rentals.
<input type="checkbox"/> Fundraising	Assist and aid the Fundraising Director to raise monies for planned events such as promoting the event, organizing ticket sales for raffle or 50/50, creating giveaways for tag day, rewarding top sellers, etc.
<input type="checkbox"/> Load / Tear Down	Assist Production Manager with move to theatre. Load and move set pieces, costumes, and props for the production. Set up and arrange set at the theatre. After the production,

		down and move pieces back to the dance space.
<input type="checkbox"/>	Makeup / Hair	Needed at dress rehearsal and during the performances. Some knowledge req.
<input type="checkbox"/>	Marketing	Help with mail outs, poster runs, press releases, community calendars, gathering advertising prices and acting as liaison to advertising vendors.
<input type="checkbox"/>	Props	Assist in finding and creating props for production as well as managing them backstage.
<input type="checkbox"/>	Set	Design, create & construct set for production. Knowledge of painting, carpentry, and construction is beneficial. Majority of work is done Tuesday nights at the studio.
<input type="checkbox"/>	Social Committee	Plan the Christmas Party, school lunches, Pizza Days and the cast parties.
<input type="checkbox"/>	Store	Run the WDX Store on scheduled dance nights, maintain & displaying inventory, set up and close down after rehearsals, prepare food items and beverages for members when necessary. Training is required.
<input type="checkbox"/>	T-Shirts	Size, order and deliver uniform shirts.
<input type="checkbox"/>	Volunteer Coordinator	Track and report all volunteer hours on a weekly basis. Help gather volunteers for special projects when needed.